Public Buildings Service
Washington, D.C. 20405

FEB 23 1971

25X1A9A

Chief, Real Estate and Construction Division
Central Intelligence Agency
Washington, DC   20505

25X1A9A

This letter will serve to confirm our recent meeting and
subsequent telephone conversations between members of our
respective staffs relative to continued occupancy by your
agency of space at 1000 North Glebe Road, Arlington, Virginia.

It is our understanding that your agency would be receptive
to consolidating those personnel housed at 1000 North Glebe
Road with those located at 4600 North Fairfax Drive. In
addition to vacating 1000 North Glebe Road, you will also
identify additional locations to vacate so as to completely
occupy all space now available (approximately 70,000 square
feet) at 4600 North Fairfax Drive, with the exception of the
lobby floor which will not be leased.

The space to be vacated by your agency must be mutually
acceptable to your agency and the General Services Admininstration
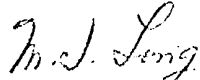(GSA). No expansion space is to be involved in this proposed
consolidation.

It is understood that rental credits will be granted to you
for the space vacated by your agency. Any additional rental in
excess of these credits will be paid by your agency, as will
all moving costs, telephone costs and any special construction
costs. Your agency will also be responsible for any restoration
costs due the owners of 1000 North Glebe Road in the space
occupied by your agency. It is not expected that you will be
required to fund for any backfill alterations.

Keep Freedom in Your Future With U.S. Savings Bonds

2

Please review this consolidation proposal and advise us
of your decision as to how you wish for GSA to proceed in
this matter.

Sincerely,

M. J. LONG
Acting Director
Space Management Division
Office of Operating Programs